

**HOW TO APPLY TO SCHOOL.** Select the course you wish to attend. Select the Monday you wish to start school. Fill out the Application/Contract. Return one copy to the Oklahoma Horseshoeing School, Inc. with the required deposit. We will notify you within one week of receipt of your application as to your class date.

**APPLICATION/CONTRACT OKLAHOMA HORSESHOEING SCHOOL, INC.**

26446 Horseshoe Circle, Purcell, OK 73080 (405)288-6085, (800)538-1383, Fax (405)288-1004

Check box(es). I desire to enroll in the following course(s)

**Basic Horseshoeing Course- 2 Weeks** (108 hours) **Tuition \$1,800.00**

Choice of class dates: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Enclosed is my \$150.00 enrollment fee.

I will pay the balance of my tuition of \$1,500.00 on the day I check in.

I will have completed other appropriate financial Arrangements of \_\_\_\_\_

**Professional Horseshoeing Course- 8 Weeks** (432 hours) **Tuition \$4,800.00**

Choice of class dates: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Enclosed is my \$150.00 enrollment fee.

I will pay the balance of my tuition of \$4,250.00 on the day I check in.

I will have completed other appropriate financial Arrangements of \_\_\_\_\_

**Advanced Horseshoeing and Blacksmithing Course - 12 Weeks** (648 hours) **Tuition \$6,800.00**

Choice of class dates: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ Enclosed is my \$150.00 enrollment fee.

I will pay the balance of my tuition of \$6,050.00 on the day I check in.

I will have completed other appropriate financial Arrangements of \_\_\_\_\_

**Continuing Education for OHS Grads - 1 Week Blocks** (54 hours/week **Tuition \$600/week**

horseshoeing) I graduated from the \_\_\_\_\_ Course on (date)\_\_\_\_\_.

I wish to continue my education in this same field for \_\_\_\_\_ weeks. Choice of class dates: 1<sup>st</sup> \_\_\_\_\_

2<sup>nd</sup> \_\_\_\_\_ Enclosed is my \$50.00 enrollment fee. I will pay the balance of my tuition of \$550.00 for the

first week and tuition of \$600.00 per week for the following weeks on the day I check in.

I will have completed other appropriate financial Arrangements of \_\_\_\_\_

**ATTENTION - VERY IMPORTANT INFORMATION ON THE REVERSE SIDE OF THIS CONTRACT - PLEASE READ NOW.**

I have read and understand this agreement, which is part of the catalog, and the policies contained therein apply. I have received a copy of this application.

Student: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone:(\_\_\_\_) \_\_\_\_\_

DOB: \_\_\_\_\_ Sex: \_\_\_\_\_ Height \_\_\_\_\_ Weight: \_\_\_\_\_ Emergency Contact:(\_\_\_\_) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_  Want Room  No Room

Handicaps (explain): \_\_\_\_\_

Previous experience: \_\_\_\_\_

**International Students:**

Date of Birth: \_\_\_\_\_ Country of Birth \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Note: If student is a minor, signature of parents or guardians:

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Effective date not binding until accepted in writing by School, Below

Official Signature \_\_\_\_\_ Date \_\_\_\_\_

For Credit Card Use

Visa  Discover  MasterCard

Print Name \_\_\_\_\_

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_/\_\_\_\_

V-Code \_\_\_\_\_

Signature \_\_\_\_\_

## CONDITIONS ON THE REVERSE SIDE ARE PART OF THIS AGREEMENT

Enrollment Fee:

- 1) Three day Cancellation: All monies paid by an applicant will be refunded if requested within three days after signing an enrollment agreement and making an initial payment
- 2) Other cancellation: An applicant subsequently requesting cancellation shall be entitled to a refund of all monies paid minus a registration fee of 15% of the contract price of the course, but in no event may the school retain more than the \$ 150.00 enrollment fee.

**Continuation of All Courses:** It is understood that should I choose to enroll in a longer horseshoeing program, I will be automatically credited for the time and tuition already spent. Please take the time to be sure that you are enrolling in the length of courses that best suits your needs. If you are unsure of your level of commitment to shoeing horses then please enroll in the two week or eight week course. Student will **NOT** be allowed to change from any longer to shorter course in which she/he maybe enrolled. Student has a right to drop any course in which she/he maybe enrolled at any time. If, for any reason whatsoever, the student wishes to attend class in the same field at the end of his/her course; he/she is entitled to stay at the school at the rate of \$600.00 per week.

**Acknowledgement of Inherent Dangers:** I understand and acknowledge that horseshoeing, horse training and equine dental are dangerous. I understand that if I am involved in documented horseplay (fooling around) with fellow student (s), a visitor (s), animals, or staff, or if I contribute to an accident or injury by using any drugs or alcohol or violating any student conduct policies that I fully assume all responsibility for any accident or injury which I may suffer during the period of enrollment. And, if I have contributed in any way to my own accident or injury, then I further release and discharge the school, its owner and operators, horse owners, and owners of land upon which any classes or training is taking place, in all manners from suits, actions and causes of action under the terms as herein above set forth.

I understand that this application is personal to me and that if I desire to assign same, I must get the written consent of the school.

### Cause for dismissal:

- Lack of satisfactory progress
- Breach of attendance or conduct policy
- The Student chooses to withdraw

### Refund Policy

- 1) Termination date for refund computation purposes shall be the last date of class attendance by the student. The school requires notice of cancellation or withdrawal to be given to the school in writing. A penalty will be charged for failure to notify school in writing, this penalty will not exceed \$ 25.00
- 2) Any applicant rejected by the school (not accepted for enrollment) or whose class is discontinued shall be refunded all tuition and enrollment fee paid.
- 3) Any two week student requesting termination of enrollment within the first 1/4 of the course shall be refunded all monies paid minus the (\$150.00 enrollment fee plus 1/4 the total tuition paid). Any two week student requesting termination of his/her studies after the initial 1/4 of the course but within the first 1/2 of the course shall be refunded all monies paid minus the (\$150.00 tuition enrollment fee plus 1/2 the total tuition paid). Any two week student requesting termination of enrollment after having attended more than 1/2 of the course shall not be entitled to any refund.
- 4) Any student of a course longer than two weeks who requests termination of enrollment shall be refunded as follows: Any student requesting termination of enrollment within the first week of study shall be refunded all monies paid minus 10% of the contract price of the course plus the \$150.00 enrollment fee (not to exceed \$350.00). Any student requesting termination of enrollment after the first week but within the first 25% of the course shall be refunded all monies paid minus 25% of the cost of the course plus the \$150.00 enrollment fee.  
Any student requesting termination of enrollment after the first 25% of the course but within the first 50% of the course shall be refunded all monies paid minus 50% of the cost of the course plus the \$150.00 enrollment fee.  
Any student requesting termination of enrollment after more than the first 50% of the course shall not be entitled to any refund.
- 5) Any student using Veteran's Benefits and requesting termination of enrollment shall be refunded on a pro rata basis according to the amount of time he/she has been enrolled in school.
- 6) In the case of prolonged illness or accident, death in the immediate family or other circumstances which make it impractical for the student to complete the program, the school shall make a settlement which is fair and reasonable to both parties.
- 7) Any refund due the applicant (including after dismissal) shall be made within 30 days of cancellation, termination or dismissal.
- 8) Books and tools received by the student are non-refundable.
- 9) Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods and services obtained pursuant or with the proceeds hereof. Recovery shall not exceed the amounts paid by the debtor.

### Student Conduct Policy Addition

- 10) Oklahoma Horseshoeing School does not allow its students to hit, kick, or otherwise strike any horse for any reason. Students are required to refer unruly horses to instructors for schooling about how to stand up and be shod. Violations of this Policy will be documented in writing. Third documented violation is grounds for dismissal from school. However, at the discretion of the Director and Head Instructor, immediate expulsion from school may apply for especially egregious (meaning that the incident draws blood or inflicts actual visible damage to the horse) violations.
- 11) In the event a student is given written documentation of violation of any student conduct policy or unsatisfactory course progress and the student refuses to sign the written reprimand, an Oklahoma Horseshoeing School staff member shall sign the written reprimand and attest that the student was given the written documentation and refused to sign and date it.